



Netbook and Cart Student Use Agreement Elementary School

-Grades 3-5
ONLY

Please keep in mind that using the **netbook** is a privilege, not a right. Treat it like it is your personal computer. Use common sense. **Remember** - a damaged netbook is worthless.

Expectations:

- I will use my netbook for schoolwork **ONLY**.
- Although the District has an Internet safety plan in place, I will close my netbook screen and notify my teacher if I come across information that is inappropriate.
- I will not copy or print information from the Internet without permission from my teacher.

General Use:

- I understand if I am not careful with my netbook, I will lose my privilege to use it for a period of time as decided by my teacher. If I lose my netbook privileges, I am still responsible for completing my assignments or projects.
- I must report any problems immediately to my teacher.
- I must stay on task and follow directions.
- I may be without a laptop computer while it is being repaired.
- I will use the volume level assigned by my teacher for the activity.
- I will ask permission before printing.
- I will not use movies, games, and online game sites during the school day unless granted permission by my teacher.
- I will keep my hands on my own netbook, unless I get permission from my teacher.
- When it's time to put away the computer, I must:
 - Shut down the netbook properly.
 - Return it to the cart.
 - Make sure it's plugged in correctly and is charging.

Unauthorized Access:

- I will not use another person's computer without my teacher's permission.
- I will not share usernames or passwords with other students.
- I will not use the computer to download or make unauthorized copies of software or files including music & sound files.
- Do not delete any folders or files unless your teacher tells you to.

Computer Care:

- I will not use stickers, ink, or any decorative items on my assigned netbook.
- I will handle the equipment **carefully** and follow all rules. (**Vandalism** is not tolerated.)
- I will keep all food, drinks, pencils, pens, etc. away from the netbook.
- I will remember to place the netbook on a flat surface when using it (no stacking).
- I will carry the netbook with two hands or like a book & make sure the lid is closed.
- I understand that my family and I may be held financially responsible to repair or replace the laptop at its current value if there is negligence and/or abuse.

Student Name _____

Date _____

Student Signature _____

Parent Signature _____

Teacher Name _____

Room # _____