

# **Bird Rock Elementary School Governance Team Meeting Minutes**

April 9th, 2018

## **GT members in attendance:**

Laura Gunn, BRE Foundation Representative  
Alex Yerbury, BRE Foundation Representative  
Tricia Gallagher-Geurtsen, Parent Representative  
Lisa Pulli, Parent Representative  
Rachael Cardenas, Parent Representative  
Kristi Nelson, TK-1 Teacher Representative  
Peggy Wilkinson, 2/3 Teacher Representative  
Ginny Gallagher LaRowe, 5<sup>th</sup> grade Representative  
Tara Barber, Chairperson, SDEA Representative  
Ryan Weiss, Teacher at Large  
Andi Frost and Judy Fogel, Interim Principals

## **Guests:**

Ami Doshi  
Lori Shearer  
Carol Shear

**Call to order-** Tara Barber called meeting to order, at 3:22pm

### **1. Approval of minutes**

- a) March SGT meeting minutes were reviewed.  
MOTION: Tara- to approve March minutes.  
Tricia second/ PASSED

### **2. Public Comment**

- a) Lori Shearer asked for an update and communication regarding BRE administration? Andi stated that Dr. Hale is still on leave. Lori is concerned about all the decisions that need to be made regarding the school and if the leadership is able to make them? Andi commented that decision makers are parents, teachers and administration, are all part of the collaboration. They are absolutely looking forward to next year and making smart decisions.

### **3. Parent Representative**

- a) Tricia read an anonymous parent letter that she received regarding the GATE school site plan for BRE. The parent is concerned with how students are receiving GATE services and the GATE team. The parent requests that SGT review the GATE school site plan required by SDUSD, and if we are currently in compliance with GATE practices.

Tara commented that as a site BRE has GATE certified teachers. The teachers have strategies that can be used in the classroom and have experience at implementing these strategies. Kate Williams is the GATE school site teacher, Tara will send her an email to see if she can gather/ email the school site plan, best practices and state law information to the SGT team as well as possibly attending next months SGT meeting.

MOTION: Ginny/Tara- to add to next agenda GATE school site plan, GATE best practices and GATE state law.  
Tricia second/ PASSED

#### **4. By-laws**

- a) The team was unable to meet due to Parent Teacher Conferences. Laura has started a 2-page draft of the bylaws. Tricia recommended placing the document on a Google drive for the team to review and edit, once Laura is completed with the draft.

MOTION: Tara- Once the draft is completed, to place the draft on Google doc. for the team to review and edit.  
Rachel second/PASSED

#### **5. Science Enrichment**

- a) Andi- Handout was given regarding rotation ideas for the 2018-2019 school year. The team reviewed Proposal #3 on the handout (see attached sheet). Discussion took place regarding the current science enrichment program.
  - 2<sup>nd</sup> grade benefited from meeting with the Science Enrichment teacher 2-3 times per year to review and collaborate. It would be helpful if he met with teachers 1 day (per grade level) at start each unit to review curriculum (implementation, materials and changes). Alex mentioned this would be an extra cost for subs/ teachers to meet.
  - 5<sup>th</sup> grade teachers have spent a lot of time on the science curriculum, STEAM didn't work, implementation did not occur. Tried different options of going to the teachers classroom vs. science room, didn't seem to work.
  - 1<sup>st</sup> grade as well, disconnect of what they were learning in science when going to the science room.
  - Carol commented that this is the time to plan together and find things that have worked (seen growth in thinking and journaling ideas, can carry over to curriculum). How are we going to make it different next year? It's important to have the collaboration time before starting a unit.
  - Ginny commented that in 5<sup>th</sup> grade science is tested (cumulative). It's very important.

-Tara added that every teacher could read a set of standards and design effective instruction. What they are looking for is the true expert part, to take it to another level.

-Alex added that Foundation is interested in enrichment, to go above state standards.

MOTION: Ginny add 5 mins. to discussion time.

Tara second/PASSED

### **Tricia took over notes 4:08**

-Tara -Clarify what we expect from science.

-Ginny— Has 6 students thriving in the after school program with Rodger.

-Judy- can each grade level have a different approach

-Rachel- the after school program is enrichment; during school, they are taking notes

-Ginny-5th grade team is doing their own science unit and it follows standards

-Tara- this unit is going deeper

-Rachel- I thought the goal was to collaborate; maybe figure out what the purpose is.

-Kristi- it's included in our minutes; you can teach while you enrich; it is academic learning

-Trish-would like to see a report on what has happened in science over the past 2 years with Rodger

-MOTION Added 5 mins

-Rachel - Regarding the schedule, likes that the rotation is built in, discusses the difference between the proposals, asks what the kids are doing on proposal 2 on Friday when the teachers are working with Roger;

-Andi-put Friday collaboration for teachers to look at student science work with an expert; the model was for collaboration

-Rachel- likes proposal 2

Margaret- asked if Friday collaboration 3-5

-Andi- explains schedule

Trish- Is this an increase in PE minutes.

-Andi-No, its maybe a little less than this year but still meeting state requirements

-Carol Can a staff meeting discuss with Roger and get more response and feedback?

-Laurie- Expresses feedback from teachers is so helpful to us as the Foundation. Is it workable?

-Rachel- Proposal 2 works in more collaboration time.

-Ginny- the scheduling was an issue for collaboration at the beginning of the year and they have fixed the scheduling

-Carol- 3rd grade was able to collaborate well.

-Kristi- I need a backwards map for the beginning of the year.

-Trish—that at a staff meeting to discuss what the teachers would like science to look like

-Andi- This discussion is important to thinking about leadership at our school and what we want  
AGENDA ITEM FOR MAY MEETING- Update on the direction for “science expansion”

## **6. Principals Update**

- a) School Site Plan is in done- was due April 6th

## **7. Bird Rock Foundation**

- a) Will be discussing budget.
- b) Parent and teacher rankings were similar.
  - Margaret- received an email asking about feedback regarding art.
  - Carol- Was going share the survey but Stephanie did as well. Feedback was going to be sent back to the appropriate parties.
  - Margaret- There needs to be a connection to the classroom curriculum. At least a year plan/-backward map needs to be submitted.
  - Carol- As the art liaison, this should possible to have a year plan with vendors.
  - Trish- MOTION: All vendors submit a year long plan to all teachers before year starts.
  - SECOND: Ginny
  - MOTION PASSED
  - Carol: The year long plan was provided by the art vendor and the current vendor has been open to collaboration.
  - Kristi: It would be nice to have a general plan prior to the year.
  - Tara: Asks Alex for an update on whether Foundation is funding for an extra teacher will be provided.
  - Alex: If we drop below the 18 FTE the Foundation would certainly consider that.
  - Judy: Explained the decimals on the FTE allocation about how you round up with .2 to the next number of teachers allocated.
  - Alex: Our parents don't want combo classes.
  - Alex: MOTION- Vote on the art, teacher (if we drop below 18), science, music, technology  
PASSES
  - Trish: MOTION- That we keep art, teacher (if we drop below 18), science, music, technology with change to the programs that teacher decide improve their quality for 2018-2019  
PASSES

## **8. Roundtable**

- a) Kristi- Won an award for their class from the city and county.  
Congratulations!
- b) Trish- Ethnic Studies multi year plan was approved by the SDUSD school board at their last meeting.
- c) Tara- The teachers have a contract.

Meeting adjourned 4:52.

Minutes taken by Lisa Pulli and Tricia Gallagher-Geurtsen

**Action Items for MAY meeting:**

. Agenda item- add GATE school site plan, best practices and state law to next meeting Agenda.

-Tara will email Kate Williams (GATE site teacher) regarding GATE information and see if she can email to SGT before the next meeting, so team can review information.

Also see if Kate Williams can attend the next SGT meeting?

-Agenda item- Place By-law draft on Google doc. for team to review and edit. Place By-laws on next agenda.

-Agenda item- Update on the direction for "science expansion"